

STANTON LACY PARISH COUNCIL

Draft Minutes of the Ordinary Meeting of Stanton Lacy Parish Council on 18th September 2025

Members Present: Cllrs Phil Parker (Chair), Martin Finch, Robin Gatehouse, Jenna Hossbach. **In Attendance:** Cllr Colin Stanford (Shropshire Council), H Coonick (Clerk/RFO).

1. **Apologies for Absence:** Cllrs Corin Redman, Viv de Haan, Emma Gatehouse and Peter Williams. Phil Jones had advised the council he would arrive late.
2. **Declarations of Interest and Dispensations:** None
3. **Public involvement session.** No members of the public
4. **Approve the Minutes of the Annual Parish and Annual Parish Council Meeting on the 17th July 2025:**
RESOLVED: to accept the minutes as an accurate record and they were signed by the chair.
5. **Reports From Representatives:**
 - 5.1. Shropshire Council – Cllr Colin Stanford reported that the council had declared a financial emergency and all non-essential to spending is to be reduced to prevent an overspend in this financial year. The Council is encouraging councils to consider the Memorandum (discussed later in the agenda). NHS Shropshire, Telford and Wrekin have joined a cluster with NHS Staffordshire and Stoke on Trent. The Local plan is open for submissions from people wishing to propose development in their area. SC Children's Services have been rated as 'outstanding' by Ofsted. SC are presently looking at the Kier contract.
 - 5.2. Stanton Lacy Village Hall – Cllr Phil Jones was absent. Cllr Hossbach reported that the committee were looking at running a Safeguarding course for the committee and volunteers. Recent events - the Wednesday evening walks run by Lil and the Shropshire Hills Vintage (SHV) Working Day had been very successful and as a result the SHV and Women's Institute have made a donation to the village hall. There is a Soul Night, Christmas Dinner and Carol Service planned for the next few months. Skittles and the Winter Warmers will be starting again in October.
Cllr Phil Jones joined the meeting.
 - 5.3. South Shropshire Area Committee – Cllr Robin Gatehouse reported that the next meeting is in December.
6. **Consider the Letter from James Walton, Shropshire Council and the Memorandum of Understanding:** the memorandum is not legally binding and the council is willing to consider closer working with Shropshire Council.
RESOLVED: to sign the memorandum.
7. **Update on Repairs to the Closed Road at the Cuckoopen:** work has now started on the road from Haytons Bent to Hopton Cangeford and is due to be completed by the 24th.
8. **Agree a Response to West Mercia Police and Crime Commissioner Survey:**
RESOLVED: for the Clerk to complete the survey on behalf of the Parish Council.
9. **Decide on the Priorities for the West Mercia Police Community Charter:** the council has become aware of instances of drug dealing within the parish and it was felt that this should be made a priority.
RESOLVED: to make the priorities a. Rural Crime b. Wildlife Crime c. Drugs
10. **Consider a Response to the Draft Shropshire and Telford & Wrekin Local Nature Recovery Strategy and Attendance at the Conference on the 3rd October. – Noted.**
11. **Consider Action Regarding Exit from Stanton Lacy to B4365 and Inclusion in the Place Plan:** the Clerk has alerted the Traffic Engineer for Shropshire Council to the issue.
RESOLVED: to add to the Place Plan.

Copies of the agenda and minutes are available from the Clerk, Heather Coonick:

email: stantonlacypc@gmail.com Tel: 07817607355 or on the website: www.stantonlacy-pc.gov.uk Initial:

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12. New Annual Governance and Accountability Return Requirement:

12.1. A generic email account hosted on an authority owned domain

RESOLVED: to set up a general council email account on the stantonlacy-pc.gov.uk domain.

12.2. Consider and Adopt an Information Technology Policy

RESOLVED: to adopt the policy

13. Consider the Expenditure of the Neighbourhood Fund: this fund is required to be spent on infrastructure projects within the parish and needs to be spent within this financial year. Cllrs Jones and Hossbach declared an interest as members of the village hall committee and were not involved in the vote.

RESOLVED: to contribute £309 toward the cost of the solar panels on the Village Hall.

14. Consider a Grant to the Winter Warmers at Stanton Lacy Village Hall:

RESOLVED: to give a grant of £153.50 toward the Winter Warmers.

15. Finance:

15.1. Consider Items for Inclusion in the Budget for 2026-2027: Councillors will inform the Clerk of any projects before the next meeting.

15.2. Note the NJC Pay Award for the Clerk – an increase of 3.2% was noted.

15.3. Authorise Payments:

15.3.1. D Lewis, Environmental Maintenance Invs 812 and 842 £166.25

15.3.2. H Coonick and HMRC, Salary July – Sept, backpay for April-June, Office Expenses and Travel £683.18

15.3.3. Parish Council Email Account Hosted on the .gov.uk domain £2.49 per month

RESOLVED: to authorise the expenditure for items 15.3.1 – 15.3.3.

16. Agenda Items for the next meeting: a. Consider the draft budget for 2026-2027

The next Parish Council meeting will be held on Thursday 20th November 2025 at 7.30pm.

Signed:

(Chair)

Date: